



May 3, 2016

Nebil Dikmen
Lakeview Drive LLC
1623 43rd Avenue
Seattle, WA 98112
Sent by email to: nebildikmen@hotmail.com

Dear Mr. Dikmen:

Subject: Public Notice Signs

Your application was received on April 15, 2016. Within the next 28 days, I will review your application for completeness to see that all of the required information has been submitted. Before your application can be considered complete and ready to be processed, you will need to obtain and erect three (3) public notice sign(s). Enclosed is a handout entitled "Public Notice Signs" detailing the size and specifications of each sign. You will need to have the sign(s) made to these specifications by a sign company.

The sign(s) must be erected in the location(s) noted on the attached site plan. All signs need to be in place before **May 13, 2016**. When you have erected the sign(s), you will need to contact me at (425) 587-3247 or at sguter@kirklandwa.gov so that I can inspect the sign(s).

Delay in erecting the sign(s) and/or contacting me, or installing signs that do not meet the enclosed specifications will result in a delay in processing your application.

Once the sign(s) are installed and the application is determined to be complete, you will receive a letter of completeness and more information on the timeframe for processing your application.

If you have any questions, please call me at (425)587-3247 or at sguter@kirklandwa.gov.

Sincerely,

PLANNING AND COMMUNITY DEVELOPMENT

A handwritten signature in black ink, appearing to read "Scott Guter", is written over a faint, circular official stamp.

Scott Guter

Enclosures: Public Notice Sign Instruction Sheet
Site plans showing where the public notice sign(s) need to be erected

cc: File Number SUB16-00777



CITY OF KIRKLAND
PLANNING & COMMUNITY DEVELOPMENT
123 5th Avenue, Kirkland, WA 98033
425.587.3225 www.kirklandwa.gov

PUBLIC NOTICE SIGNS

READ COMPLETELY AND CAREFULLY

Most zoning, subdivision, short subdivision, substantial development permit, and street, alley and easement vacation applications require that the applicant erect a public notice sign(s) on or near the subject property. The following permits **do not** require a sign:

- a) Administrative Design Review, or
- b) Master Sign Plans.

For all zoning, subdivision, and shoreline permit applications, the sign(s) must be erected before a determination of completeness can be issued.

Failure to have the sign(s) in place by the deadline time will result in a delay of permit processing and additional charges to re-notice the application.

POSTING THE SIGN

1. Your Planner will help you determine the number of signs required and where to place them. See the back of this page for specific details concerning your project's Public Notice Sign.

Number of Signs Required: 1

Placement of signs: See below

2. Obtain the appropriate number of public notice signs, designed according to the size and specifications shown on the reverse side.
3. Erect the sign(s) by solidly setting the posts 36 inches into the ground. The sign(s) must be placed in a location clearly visible and accessible from the adjacent right(s)-of-way.
4. On the same day that the sign(s) is erected, contact the planner assigned to your project to approve the location of the sign(s), or call (425) 587-3225.
5. The signs shall remain in place until you have received written authorization from the Planning Department.

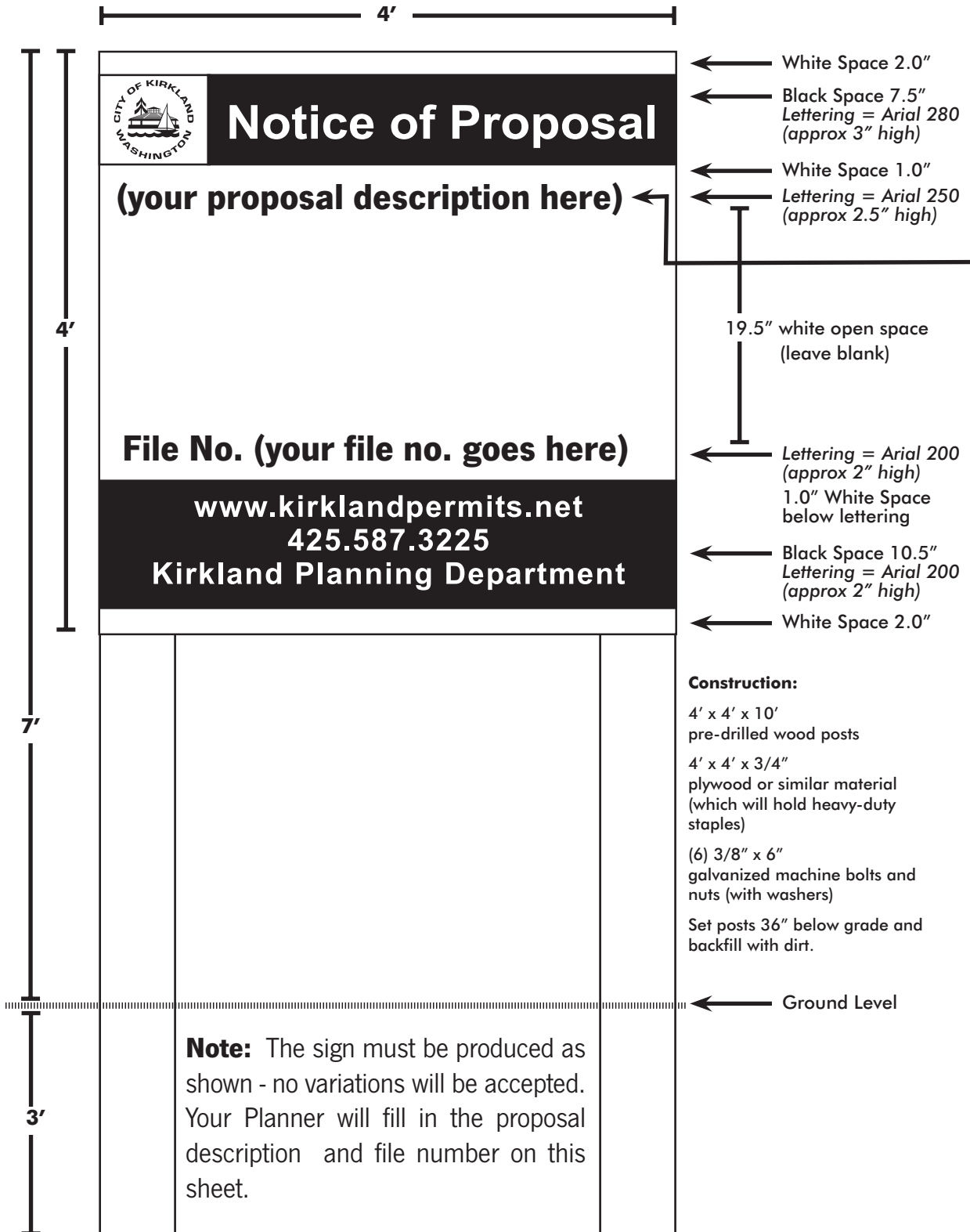
REMOVING SIGN AFTER THE FINAL DECISION ON THE APPLICATION

Remove the sign(s) from the site within seven (7) calendar days after receiving written authorization from the Planning Department.

City of Kirkland Public Notice Sign Specifications

Information for Sign Companies : A full-size digital file is available to produce the sign. Call the Planning Department at 425.587.3225.

****Insert Proposal Description
In Space Indicated Below**



Proposal Description:

2-LOT SHORT PLAT

Sign Location(s):

One sign on the subject property facing the corner of NE 64th Str

